

MINUTES FORRESTER PARENT COUNCIL FUNDING MEETING

8TH MAY 2018

Present: Hugh Brown, Carol Swan, Marianne Sandison, Douglas Tully, Emma Spence, Jackie Barn, Stephen Rafferty, Bill Buchanan

- 1 Hugh welcomed the group to the special meeting to consider funding applications submitted by the school to use the funding the P.C have accrued. In the absence of an up to date bank statement an estimated balance of funds of £3700 was agreed to be available to spend. Although it was agreed that a percentage of this should be held in reserve. Hugh thanked the individual teachers for taking the time to submit the applications. There were 12 applications to be considered which a great response was.
- 2 The applications were considered, scored and ranked and the decision was made to award full funding, a partial award or no award. The results are on a separate table which is attached to this email. It was agreed that an award letter would go to the teachers with a request for an end of funding small report so we can monitor the impact the grant has made. Mr Rafferty said he would inform the teachers and Hugh would prepare letters. Marianne/Jackie to add narrative to award scoring. **Action: Hugh, Stephen, Marianne, Jackie**
- 3 It was agreed that once the teachers had been informed we should publish the results on the website to highlight the positive contribution the parent council is making to the school. **Action; Jackie**

Other business discussed

- 4 Emma Spence nominated as treasurer. Hugh Fulton Proposer, Marianne Sandison Seconder. Signatories to be added to account. Emma, Hugh and Carol.
- 5 Mr MacPhie has asked for a slot at the AGM to discuss PEF.
- 6 There has been a clash of dates for the proposed AGM so the decision was taken by Hugh to move the date to Tuesday 12th June 2018.
- 7 Hugh informed meeting that there was a locality meeting on the 10th May 2018 at Broughton High that he was attending
- 8 Items to be included on agenda to include; nominations of office bearers, sign off on annual accounts, Mr Macphie PEF Funding, discussion of transition meeting.

9 Dates of parent council meeting were agreed and were to be put online. **Action; Jackie**

28 August – Transition Meeting with chairs from feeder primaries

25 September 2018

6 November 2018

22 January 2019

19 March 2019

14 May 2019

11 June 2019 AGM

10 Hugh thanked everyone for attending