

Forrester High School Parent Council

Meeting Tuesday 12th September 2017, 7pm

Minutes

Present: Andrew Lamont (Chair), Carol Swan (Secretary), Douglas Tully, Bill Buchanan, Emma Spence, Jackie Barn, Stephen Rafferty (Head Teacher), Hugh Brown (Vice-Chair).

1. **Welcome:** Meeting commenced at 19:00. Andrew welcomed everyone and opened the meeting.
2. **Apologies:** Apologies were received from; Marianne Sandison, Lorraine Sutherland, Gill Napier.
3. **Minutes of previous meeting.** Only partial minutes were available. These were proposed by Jackie Barn and seconded by Emma Spence.
4. **Matters arising:** Andrew thanks Jackie Barn and team for the revamp of the PC website that is now updated with current contact details and meeting dates.

5. **Locality Meeting:**

Andrew reported back from the locality meeting that he recently attended. He noted that there are 28 schools in the locality area but there was only representation from 6 schools. There was discussion at the meeting on how to make the locality meeting more relevant and encourage more representatives to attend.

There was on-going discussion regarding the devolved responsibilities to Head Teachers. Andrew asked the locality meeting if there was going to be additional support for the head teachers put in place to support them whilst they absorb this new work load. Andrew was told that there would be, however budget cuts to central authority funding makes this sound unlikely. Stephen mentioned how important it was for parents to be represented on the various relevant committees to allow parent voices to be heard

Worryingly Andrew reported that the voting rights of the PC Rep that sits on the Education committee have been revoked. This matter is going to be discussed at the CCWP and it was agreed that we would await the outcome of this before deciding what action our PC should take. ***This item has to be carried forward to next meeting.***

Pupil equity funding was discussed and many schools are still awaiting permission to recruit/spend money.

Parent pay was discussed and it was acknowledged that some other schools were absorbing the costs but this was not something that Forrester would be doing.

5. Correspondance

Received membership confirmation from SPTC. Our membership of this affords us £1m in liability insurance

6. Head Teachers Report

Stephen reported that S1 were settling in well and overall the uniform policy was being adhered to.

Stephen then gave an overview of the staffing levels in school including details of new and outgoing staff as well as current vacancies

Pupil equity funding had been spent on the recruitment of a Senior Development Officer Mr MacPhie. He said Mr MacPhie could report his initial findings at our next meeting if we require. Andrew requested that we invite Mr MacPhie to our November meeting

Stephen reported on fundraising activities including a dress down day on the 22nd September 2017 in memory of Anna Burnett as well as potential plans for a memorial bench and garden. Parent Council agreed to make a donation to this work.

The school has been registered for Digital School Award

Eramus - The school has been awarded the Erasmus eTwinning Quality Label

Stephen reported on the wider achievement and activities happening within the school which included London Dance Trip, Football teams, New York business trip, Sports Club now free, Duke of Edinburgh Award.

Leadership opportunities to include: S6 Guides, Sports Ambassador, Committees, WOW mentors.

Stephen reported on the on-going work with the School Quality Improvement Plan and suggested that he may require parental involvement in producing a parent friendly version

Looking forward, Stephen reported that the DYW team will be moving to Forrester. There are various school visits coming up and Stephen expects a school inspection at some point in the current session.

Attainment - Stephen did not have the attainment figures yet since insight was not yet available but he will report back on this at our November meeting. ***Item to be included in November agenda.***

- 7 **Accounts:** Balance of our school account is £3389.97. We have not received our annual payment from council yet. ***Andrew will contact treasurer to enquire.*** Stephen will ask department heads if they require a small amount of funding from PC
- 8 **AOCB** - Carol reported she had been asked by a parent if the school had managed to secure funding for RUTS. Stephen has reported that it had been secured
9. **Date of Next Meeting:** Meeting confirmed for Tuesday 7th November 2017 at 7pm.